



MEMORANDUM FOR: Acting Deputy Director (Administration)

SUBJECT: Request for Change in T/O [redacted]

25X1A

1. The subject request proposes that position number HFF 879.01, Intelligence Assistant, GS-0301.28-7, [redacted] Overseas T/O, be dropped and that a new position of Intelligence Clerk (Typing) GS-0301-5 be added to the FE/1 Headquarters T/O, [redacted].

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2. The Assistant Director for Personnel approves classification of the proposed position as Clerk-Typist, GS-0322.01-5 (See Tab B).

3. Chief, Budget Division, states that an adjustment in funds between the [redacted] Station and Headquarters can be made to accomplish the subject proposal as needed (see Tab C).

4. It is therefore recommended that subject request be approved.

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[redacted]  
Chief, Management Staff

Attachments:

- Tab A-Memo to AD/1 fm Chf, PB
- Tab B-Memo to Chf., Management Staff fm AD/P
- Tab C-Memo dtd 20 Apr '54 fm [redacted]

APPROVED:

Date: 28 April 1954  
151  
L. K. WHITE  
Acting Deputy Director  
(Administration)

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# MISSING PAGE

ORIGINAL DOCUMENT MISSING PAGE(S):

missing attachments to A, B, C